BCAA

Relax. We've got it covered.

ROAD TRIP INTERRUPTION BENEFIT REIMBURSEMENT CLAIM REQUEST

(Reimbursement up to $250 BASIC or STUDENT, $500 PLUS, or $1000 PREMIER)

MEMBERSHIP # 620 273 _____ (CIRCLE ONE) BASIC/PLUS/PLUS RV/PREMIER/PREMIER RV EXPIRY DATE M | D | YR

MEMBER'S NAME _____ HOME NO. _____

ADDRESS _____ BUSINESS NO. _____

CITY _____ PROVINCE _____ POSTAL CODE _____ PREFERRED CONTACT ☐ HOME ☐ BUSINESS

DATE OF OCCURRENCE M | D | YR NAME(S) OF OCCUPANT(S) IN VEHICLE AT TIME OF INCIDENT (ATTACH 2ND SHEET IF MORE SPACE IS REQUIRED)

(1) _____ (2) _____ (3) _____

LOCATION OF INCIDENT OR ACCIDENT _____

DESCRIPTION OF INCIDENT OR ACCIDENT (ATTACH 2ND SHEET IF MORE SPACE IS REQUIRED) _____

ALT. TRANSPORTATION: $ _____ LODGING: $ _____ MEALS: $ _____

OTHER (PLEASE ATTACH): $ _____ **TOTAL AMOUNT REQUESTED: $** _____

ROAD TRIP INTERRUPTION BENEFITS ARE EARNED THROUGH LENGTH OF MEMBERSHIP STARTING IN YEAR 2.
FOR REIMBURSEMENT CONSIDERATION THE FOLLOWING CRITERIA MUST BE MET:

1. Applicants must be BCAA members in good standing both at the time of incident and the time of claim.
2. BCAA member must have been travelling in the vehicle at the time of occurrence.
3. For all claims, a repair invoice and any related police report must be included with the claim (copy acceptable).
4. The incident and repair must occur a minimum of 160 km from your residence on file at BCAA.
5. Vehicles that are towed beyond the nearest repair facility are not eligible for Road Trip Interruption Benefits.
6. Original detailed receipts must be submitted (no photocopies or credit card slips) and must be in your name. Expenses cover members only. Expenses for non-members will be denied.
7. Eligible expenses must be incurred within **72 hours** of incident and in the area of the repair location.
8. The member's vehicle must have been disabled for more than **24 hours**.
9. The member must pay for expenses first and apply within 60 days of incident for reimbursement.
10. Products and services not eligible for reimbursement include: alcoholic products, tobacco products, gratuities, toiletries, fuel or car repair service costs. Other products and services may not be eligible at BCAA's discretion.
11. Car rental drop fees and insurance expenses are not eligible for reimbursement.
12. BCAA does not reimburse expenses that have been paid by your insurance provider.
13. Rules and limits are subject to change without notice.

PLEASE INCLUDE ALL OF THE FOLLOWING SUPPORT MATERIAL:

1. Letter from BCAA member detailing the facts in chronological order.
2. Copy of police and/or accident reports.
3. Itemized original paid receipts for expenses (must be in member's name to be considered).
4. A copy of repair bill is required in order to process claim.

NOTE: APPLICATION MUST BE SUBMITTED WITHIN 60 DAYS OF INCIDENT.

MEMBER'S SIGNATURE _____ **DATE** _____

RETURN TO: 5590 GORING STREET, BURNABY, B.C. V5B 3A3

- FOR OFFICE USE ONLY -

COMMENTS _____

RECEIVED BY _____ DATE _____

AMOUNT REIMBURSED _____ . ____

HST _____ . ____

TOTAL _____ . ____