



# Cancellation Form

The school principal should complete the following four steps at least two weeks prior to cancelling the BCAA School Safety Patrol Program at a school.

1. Complete and send this form to BCAA.
2. Notify parents and other community stakeholders in writing that the BCAA School Safety Patrol Program is no longer in service at the school, the specific crossing location(s), and specified time(s).
3. Offer pedestrian training to all students.
4. Return all BCAA equipment to the address below immediately after the date of cancellation.

Name of School: \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Phone: \_\_\_\_\_

Principal: \_\_\_\_\_ Patrol Supervisor: \_\_\_\_\_

E-mail: \_\_\_\_\_ E-mail: \_\_\_\_\_

This cancellation applies to participation in the BCAA School Safety Patrol Program:

Effective Date: \_\_\_\_\_

Reason: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Crossing location(s): \_\_\_\_\_

Time(s) of crossing: \_\_\_\_\_

The four steps as outlined above are considered to be solely assumed and acknowledged by the school.

Acknowledged and accepted on (date) by: \_\_\_\_\_

Principal Name: \_\_\_\_\_ Principal Signature: \_\_\_\_\_

Send completed form to: BCAA, 4567 Canada Way, Burnaby, BC V5G 4T1  
E-mail: schoolsafetypatrol@bcaa.com Phone: 604.298.5107 Toll free: 1.877.247.5551

